



**TENDERS SPECIFICATION No:MVT-20/2017-18**

**SUPERINTENDING ENGINEER /OMC CIRCLE,  
TSTRANSCO, MAHABUBNAGAR.**

Name of the Work: Hiring of 1 No. 3 Ton Diesel Van for the existing CBD gang stationed at  
**220 KV Sub-Station, Kalwakurthy** for the period from 01.11.2017 to  
31.03.2018.

Tender's Name & Address:

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TRANSMISSION CORPORATION OF TELANGANA LIMITED

**SUMMARY SHEET**

TENDER SPECIFICATION No.MVT -20/2017-18 of Superintending Engineer/OMC/MBNR.

- |   |  |
|---|--|
| 1.Name of the work                            | : Hiring of 1 No. 3 Ton Diesel Van for for the existing CBD gang stationed at <b>220 KV Sub-Station, Kalwakurthy</b> for the period from 01.11.2017 to 31.03.2018                                    |
| 2. Period of Contract                         | : 01.11.2017 to 31.03.2018   |
| 3. Officer to whom Tenders shall be submitted | : Superintending Engineer/OMC Circle Mahabubnagar.   |
| 4. Superscription on the scaled Tender covers | :(i) Name of the work<br>(ii) Details of Bid Security & Cost of the Specification (D.D. Nos. Etc)<br>(iii) Tender opening time & date.<br>(iv)Tender is valid for 120 days from the date of opening. |
| 5. Schedule Sale Opening Date                 | : 19.09.2017 at 13.00 Hrs.   |
| 6. Last Date &Time of receipt of Tender.      | : 19.10.2017 at 13:00 Hrs.   |
| 7. Date and Time of opening of Tender.        | : 19.10.2017 at 16:00 Hrs.   |
| 8. Place of opening                           | : O/o Superintending Engineer, OMC Circle, Mahabubnagar – 509001.  |
| 9. Approx. Face Value of the work             | : Rs.2,18,650/-  |
| 10. Bid Security to be paid                   | : 2% of the value of the work of Rs.4,373/- in the form of Demand Draft or Bankers cheque in favour of Superintending Engineer /OMC Circle/Mahabubnagar Payable at Mahabubnagar.                     |
| 11.Performance Security                       | :10% of the Contract value.  |

Sd/-  
Superintending Engineer,  
OMC, Mahabubnagar.

## GENERAL INSTRUCTIONS

**1.NAME OF THE WORK:** - Hiring of 1 No. 3 Ton Diesel Van for the existing CBD gang Stationed at **220 KV Sub-Station, Kalwakurthy** for the period from 01.11.2017 To 31.03.2018.

### **2.FILLING OF SCHEDULE: -**

The Contractor has to quote rate for monthly hire charges in terms of % in Column No. 5 against the monthly Hire charges mentioned as in Column No.4. The rate arrived after loading % should be indicated in Column No. 6 & 7 both in figures & words. Excess rate quote, Partial filling of Schedule III-B, non- specifying of Vehicle Make & Model and incomplete Schedules or unsigned Schedules will be rejected. **TSTRANSCO reserve the right to select any model of the vehicle offered by the bidder without binding on the lowest bidder.**

The sealed Tender cover should be addressed to Superintending Engineer/OMC Circle /Mahabubnagar – 509001. The envelope containing sealed tender must be with the superscription indicating.

- i) Tender Specification No.:
- ii) Name of the work:
- iii) Details of Bid Security, D.D.No. Date.
- iv) PEMD particulars or EMD exemption particulars etc.
- v) Date & Time of Opening of Tender:
- vi) Details of Cost of the Specification, D.D.No. & Date.

### **3.ELIGIBILITY CRITERIA:-**

The Bidder should be a reputed Agency in the business for the past (2) Two years at least and should have executed similar works in TSTRANSCO/TS GENCO/DISCOMS or any other Government Departments.

### **4. RATE: -**

The rate should be firm in Rupees and quoted against for the work specified including fuel Driver Salary, Driver Bhatta, M.V. Tax & Toll Tax etc. Every Tenderer is expressed, before quoting his rates to inspect the site of the proposed work. The Transmission Corporation of Telangana Ltd., will not however pay any extra charges for any other reasons, in case the Contractor is found later on to have misjudged the work to execute the work. The rate quoted by the Tenderers shall be firm for complete period of work. Tenders without signature of the Tenderers in the space provided will be rejected.

### **5.PERIOD OF CONTACT: -**

The period of Contract will be 5 (Five) Months from 01.11.2017 to 31.03.2018. The TSTRANSCO has right to terminate the Contract without assigning any reasons and no compensation will be paid for the balance period of contract.

### **6. BID SECURITY: -**

Bid Security for an amount of Rs.4,373/- equivalent to 2% of estimated value of Work by way of Demand Draft drawn in favor "Superintending Engineer/OMC Circle /Mahabubnagar", Payable at Mahabubnagar should be enclosed to the tender in addition to the Cost of Tender Specification. Tender not accompanied by such D.D' switch the Specification, are liable to be rejected.

The Bid Security will be refunded in the case of unsuccessful Tenderers only after finalization of tenders. The Bid Security will be adjusted towards Performance Security in case of successful Tenderer. No interest will be paid on Bid Security.

Bid Security is exempted for Tenderers belonging to SC/ST categories. The relevant documents should be enclosed with the Tender Specification for seeking exemption to pay of EMD Amount. The SC/ST Certificate is issued by the not below the rank of Mandal Revenue Officer, shall be enclosed along with the specification without which the tender will be rejected.

**7.PERFORMANCE SECURITY: -**

The successful Tenderer has to be pay Performance Security @ 10% of the Total value of the work, which includes 5% Security Deposit & 5% retention amount. The Performance Security will be released after (01) One Year with a claim period up to (3) three months beyond (12) Twelve months, which will not carry any interest. The Performance Security shall be forfeited, if the Contractor do not fulfill the Terms and Conditions of works Contract.

**8.DECLARATION OF RELATIONSHIP: -**

The Tenderer shall declare their relationship, if any with the Officer/Directors of TSTRANSCO along with the bids/tenders. The bids not accompanying the above certificate will be rejected. The declaration must be furnished in the format given in Annexure-II. Any false information furnished in the declaration/disclosure, if found later the Contract is liable for termination as well as recovery of damages. The list of relatives is mentioned in Annexure-III.

**9.VALIDIY: -**

The quotation shall be valid for 120 days.(Tender should be kept valid and open for acceptance for a period of 120 days from the date of opening of the Tender).

**10. AGREEMENT: -**

The successful Tenderers should enter into an Agreement with TSTRANSCO on Non-Judicial stamped paper for the value specified by the TSTRANSCO within 15 days from the date of Letter of Intent issued. Failing which, the Letter of Intent will be cancelled duly forfeiting the EMD amount paid.

**11.PAYMENT: -**

- a) 95% payment of the work done will be made at reasonable intervals for the work executed. No claims are entertained for any delay in payments due to unforeseen circumstances. Payments will be subjected to deductions towards Income Tax as per the Income Tax Department rules in vogue and also standard deduction of 5% of value of work towards retention amount, which will be released along with the Security Deposit. The Performance Security will be released after (01) One Year with a claim period up to (3) three months beyond (12) Twelve months, which will not carry any interest. The Paying Officer is Superintending Engineer/OMC Circle/ Mahabubnagar.
- b) The Contractor should prepare his own bills in triplicate (in standard TSTRANSCO Forms) accompanied by copies of "T" Notes if any, duly acknowledged by the officer in charge and send the same to the Assistant Engineer and Assistant Divisional Engineer concerned for check and thus for payment to the paying authority. Rates quoted shall be excluding of all taxes. The Income tax will be deducted at source from the bills submitted for payment as per the relevant acts, Rules and Regulations there under at the rates prevailing at that time.

- c) All statutory deduction towards Income Tax, Telangana Contracts Tax etc., will be deducted in the 95% bills. The Transmission Corporation of Telangana Ltd. will not however pay any extra charges for any other reasons; in case the Tenderer is found later on to have misjudged the work to execute the work.
- d) Whenever it is found that the Tenderer has received any excess payment by mistake or if any amounts are due to TSTRANSCO due to any reasons, and when it is not possible to recovery such amounts, TSTRANSCO reserves the right to collect the same from any other amounts and Bank Guarantee/Bid Security/Performance Security given by the Tenderer due to or with the TSTRANSCO.
- e) The Contractor has to pay Toll Gate fee for the trips performed in a month and enclose the original receipt for proof of payment along with work bill duly attested by the concerned controlling Officer for reimbursement. The Toll Gate fee once paid in a particular month will not be adjusted for next month and not transferable to other vehicle.

**12. The Tenderer has to enclose to his tender: -**

- i) Attested copy of valid Solvency Certificate issued by Bank/Revenue authority of Sales Tax Clearance Certificate. (Optional).
- ii) If the Tenderer is a partnership concern, an attested copy of partnership deed and Form "C" Certificate or certified copy of Form "A" showing all the names of partners obtained from the Registrar of Firms.
- iii) Attested copies of Credentials of similar nature of work undertaken previously in TSTRANSCO/Discoms/ TSGENCO or any other Departments like PGCIL or SEB's etc.
- iv) Latest Postal Addresses and Telephone numbers. The names/postal address shall be furnished.
- v) Details of D.D. Nos. paid towards Cost of Specification and EMD amount.
- vi) Model of the Vehicle and relevant R.C. Xerox papers and insurance particulars of the proposed Vehicle shall be enclosed along with the Tender.
- vii) A Copy of PAN Card

Sd/-  
Superintending Engineer,  
OMC, Mahabubnagar.

## **TERMS AND CONDITIONS**

### **1. Insurance:**

The Vehicle proposed to be supplied to TSTRANSCO should invariably have comprehensive General Insurance policies for the period of Contract. TSTRANSCO shall not be responsible for any kind of litigation, whatever in case of Break down, Accidents etc. Only the Vehicle supplier or sole Proprietor or Agency shall be responsible for settlement of any such claims arising out of accidents.

### **2. M.V.Tax & Registration:**

M.V.Tax in respect the Vehicle proposed to be supplied to TSTRANSCO should invariably be paid for the Contract period and they should be reputed as taxis with statewide permit. For any journeys outside Telangana State., required permission shall be obtained by the Contractor and TSTRANSCO will reimburse the same at actual on production of receipt from RTA. All the Vehicle shall have valid pollution under control certificate issued by RTA or authorized agency and must be renewed as and when falls due during the period of Contract.

### **3. Drivers:**

The driver of the Vehicle should possess valid L.V. Driver's (Professional) license. It is preferred that the same driver and Vehicle serve each officer continuously. Frequent changes causing inconvenience to the officers may entail cancellation of the hiring of the Vehicle and the additional cost in hiring alternate Vehicle shall be to the account of the Contractor. The driver engaged shall be well dressed and well-mannered and should conduct himself in a respectable manner and he shall be provided with identity Card issued by the Contractor to be displayed at all times on duty.

The Contractor is responsible for obtaining licenses under the contract labour (Regulation and Abolition) Act, 1970. In case the provisions of the Act have no application to the Contractor it is his responsibility to obtain "Not Applicable" Certificate from the appropriate Authority.

### **4. Model of Vehicles:**

**The vehicles model shall be 2011 or later model** with state wide permit shall only be considered for hiring. The Vehicle should be maintained in perfect condition and well upholstered. The copy of R.C Book along with Insurance coverage shall be produced along with Schedule. The R.C. Shall be in the name of the Contractor or its sole proprietor.

- a) In case the bidders have quoted equal rates, preference will be given to the new model Vehicle for awarding of work.
- b) The Contactor has to enter into Agreement only with the Model of the vehicle specified in the Tender Schedule. The same Make & Model of the Vehicle shall be provided in case of the Vehicle needs to be replaced.
- c) Hiring charges will be the same during the Contract period even though the model of the Vehicle changed by the Contractor.
- d) The Superintending Engineer has got full powers to finalize the Tenders and is not bound to accept the lowest Tender irrespective of model of Vehicle.

### **5. Inspection:**

The Vehicle should be put up for inspection along with the original documents like RC (Registration Certificate), Insurance policy, Taxi permit, Valid pollution under control certificate etc. to the inspecting officer authorized by TSTRANSCO and when requisitioned. The successful bidder shall make the Vehicles available for inspection

before actually providing the same to TSTRANSCO officer. Vehicle not conforming to this specification will be rejected.

**6. Break down of the Vehicle:**

In case of Vehicle breakdown the Contractor should provide a replacement of Vehicle in good running condition within (1) One hour of receiving such report. The Contractor should maintain some other Vehicle of the same standards to meet such emergencies. In the event of Contractor's failure to do so, the TSTRANSCO may hire an alternate Vehicle at the cost of the Contractor besides imposing penalty at the rate of Rs.500/- per day.

**7. Reckoning of Kms and Time:**

The reckoning of KM's will be counted from the Head quarters or from the Garage of the Contractor (whichever distance is less) to the designated place by the officer using the Vehicle. The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.

**8. Prices:**

The rates quoted shall be firm

- a) Lump sum hire charges for 2500 KMs per month with an attendance of 12 hours duty/day during all days in a month inclusive of holidays, festivals and inclusive of the cost of HSD oil, lubricants, repairs, driver's salary, driver's batta and all incidental charges like insurance, M.V.Tax , Toll Tax and other charges.
- b) Extra per Km and out station night halts trip batta are not applicable.
- c) TSTRANSCO shall not be liable for payment of any penalties claimed by concerned authorities for all offences punishable under law.

**9. Goods & Service Tax:**

Goods & Service Tax will be levied as per LR. No. ED/Finance/Dy.CCA(A.S&EXP)/SAO(S&A)/JAO(E)/D.NO/381/17 on work bill prepared (except on Toll Tax) will be borne by the TSTRANSCO.

**10. Liability:**

TSTRANSCO shall not be responsible for any liability or damages suffered by the Tenderer of the Vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, natural calamities, strikes, fire, etc.

11. The Contractor who is providing the Vehicle to the field officers shall not be related to any of the employees and Officers/Directors of TSTRANSCO/DISCOMS/TSGENCO. An undertaking to this effect should be given by the Contractor as per the Annexure-II appended to the Annexure-III is enclosed with this Tender.

12. The monthly bills along with Trip sheet shall be sent to Superintending Engineer/OMC Circle, Mahabubnagar through the Vehicle controlling officer duly making necessary entries in ERP and check measurement.

13. Any other Terms & Conditions as per TSTRANSCO Rules & Regulations not covered herein will be binding on the Tenderer.

14. The form of contract will be lump sum.

15. The rates and prices quoted by the Tenderer while submitting the tender shall be firm till the work is completed. The quoted rates shall be binding on the Tenderer even for the award of part work.
16. TSTRANSCO also reserves the right to cancel or reject all or any Tender (s) without assigning any reason and without being liable to refund the cost of Tender document there upon.
17. The Tender must enclose the certificate duly signed by him accepting the Terms and Conditions of this specification as per the Annexure.
18. All disputes arising out of this contract should be decided in the Courts situated in Mahabubnagar District Jurisdiction only.

Sd/  
Superintending Engineer,  
OMC, Mahabubnagar.



## **ANNEXURE – I**

TENDER SPECIFICATION No.MVT -20/2017-18 of SE/OMC/MAHABUBNAGAR.

### **CERTIFICATE**

I/We have gone through all the Terms and Conditions of the Specification mentioned above and submit our tender herewith duly accepting all the Terms and Conditions laid down therein.

SIGNATURE OF THE TENDERER

NAME:

(IN BLOCK LETTERS)

SEAL:

DATE:

#### **ENCLOSURES TO THE SCHEDULE:**

- |   |   |          |
|---|---|----------|
| I) Terms & Conditions (General & Technical) duly signed by the Tenderer.  | : | YES / NO |
| II) Whether solvency certificate issued by Bank / Revenue Authority or Sales Tax Clearance Certificate is enclosed.   | : | YES / NO |
| III) In case of partnership firm, whether attested copy of Partnership deed and Form "C" showing all the names of Partners obtained from the Registrar of firm is enclosed. | : | YES / NO |
| IV) Whether credentials of similar nature of works (Preferably tower painting) with period contract undertaken previously are enclosed.                                     | : | YES / NO |
| V) Whether latest postal address and telephone Nos. furnished.  | : | YES / NO |
| VI) Details of Bid Security remitted (PEMD Holder should enclose attested copy of TSTRANSCO Proceedings).   | : | YES / NO |

SIGNATURE OF THE TENDERER

NAME:

(IN BLOCK LETTERS)

SEAL:

DATE:

## ANNEXURE-II

Undertaking to be given by the Company/Partnership Firm/Contractor along with the Tender.

I \_\_\_\_\_ representing the Company/Partnership Firm/Contractor responding to the bid invitation by the TSTRANSCO vide Specification No. MVT-20/2017-18 of SE/OMC/Mahabubnagar hereby sincerely and solemnly affirm and state as follows:

(Strike out which is not applicable)

(a) that myself or any of the representative of my Company/Firm do not have any relatives as defined in appended Annexure-III in the TSTRANSCO/DISCOMS/TSGENCO .

OR

(b) that the following officers/employees of the TSTRANSCO/DISCOM are related to me or to representatives of my Company/ Firm and their status in the TSTRANSCO/ DISCOMS is as under:

Sl. No.	Name of the officer/ employee	Designation and Place of working	TSTRANSCO/ DISCOMS/APGE NCO	Relationship
1				
2				
3				
4				

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of any of the above information found to be false or incorrect at a later date, the TSTRANSCO/ DISCOMS/TSGENCO is entitled to terminate the contract/ agreement entered into besides recovering damages as may be found necessary, with due notice.

Signature of the authorized representative/Tenderer

Signature of the Tenderer

### ANNEXURE – III

**LIST OF RELATIVES:**

- |                                       |   |
|---------------------------------------|---|
| 1. Father                             | 14. Daughter's Husband                              |
| 2. Mother (including Step mother)     | 15. Daughter's Son                                  |
| 3. Son (including Step Son)           | 16. Daughter's Son's Wife                           |
| 4. Son's Wife                         | 17. Daughter's Daughter                             |
| 5. Daughter (including Step Daughter) | 18. Daughter's Daughter's Husband                   |
| 6. Father's Father                    | 19. Brother (including Step Brother)                |
| 7. Father's Mother                    | 20. Brother's Wife                                  |
| 8. Mother's Mother                    | 21. Sister (including Step Sister)                  |
| 9. Mother's Father                    | 22. Sister's Husband                                |
| 10. Son's Son                         | 23. Son's Wife's Father } (and their<br>}siblings). |
| 11. Son's Son's Wife                  | 24. Son's Wife's Mother }                           |
| 12. Son's Daughter                    | 25. Daughter's Husband's }<br>Father} (and their    |
| 13. Son's Daughter's Husband          | 26. Daughter's Husband's } siblings).<br>Mother.    |

# SCHEDULE

Name of the Work: - Hiring of 1No. 3 Ton Mini Lorry/Van for the existing CBD gang at **220 KV Sub-Station, Kalwakurthy** for the period from 01.11.2017 to 31.03.2018.

Period of Contract: - 01-11-2017 to 31-03.2018.

No.	Item / Description	Qty Period	Rate Rs. Month	Amount (Rs)
1	Fixed Lumpsum hire charges per month for 2500 KMs including Driver Salary, Driver Batta, Fuel charges, Insurance, MV Tax and other charges with an attendance of 12 Hrs daily in all days including holidays and Sundays. (Model of the Vehicle: Up to 6 Years old (2011 and above model extra KMs shall not be permitted.	5 Months 01-11-2017 to 31-03-2018	Rs.40,800/-	Rs.2,04,000.00
2	Provision for Toll gate fee will be extra as per actual shall be borne by department. (Rs. 89/- per trip / 10 trips approx.).		Rs.890/-	Rs.4,450.00
Sub Total:				Rs.2,08,450.00
Add Goods and Service Tax @5%on Sl. No. ( 1 )				Rs.10,200.00
Total				Rs.2,18,650.00
Or Say (Rupees Two Lakhs Eighteen Thousand Six Hundred Fifty Only)				Rs.2,18,650.00

Sd/-  
Superintending Engineer,  
OMC Mahabubnagar.