



PHONE NO: 0870-2421168

TRANSMISSION CORPORATION OF TELANGANA LIMITED

Office Of The
**Superintending Engineer,
OMC Circle, Warangal.**

Tender Enquiry .SE/OMC/WGL/ADE/Tech/F. Spl /D.No. 2176 / 23, Date : 16 -11 - 2023.

TENDER ENQUIRY

Sealed tenders are invited by the undersigned from VENDORS/ SUPPLIERS/ MANUFACTURERS for supply of the following material.

SCHEDULE OF MATERIALS

Sl. No.	Enquiry No:	Description of Materials	Cost of tender specification	Bid security to be paid	Destination / For
1.	24 /2023-24	Procurement of Printed Stationary Items in OMC Circle, Warangal	Rs.590/-	2% on Quoted Value	SE/OMC/Warangal

1. Detailed Tender schedule can be downloaded from TSTRANSCO website www.tstransco.in
2. The sealed tenders along with **EMD** and **Specification cost** by way of DD may be dropped in the tender box kept at the O/o Superintending Engineer/ OMC Circle //Warangal/ TSTRANSCO, 220/132 kV Sub-Station Premises, Mulugu Road , Warangal-506007
3. The Specification cost and EMD be paid in the shape of demand draft drawn in favour of the SUPERINTENDING ENGINEER, OMC CIRCLE, T.S.TRANSCO, WARANGAL payable at State Bank of India, Hanamkonda Branch, Hanamkonda.
4. The Superintending Engineer / OMC Circle / Warangal reserves right to reject any or all the tenders without assigning any reason and for selection of contractor for awarding the work without assigning the procedure of selection and contractor who quoted does not have any right for awarding the work based on precedents, procedure followed at other places etc.,
5. If any of the dates mentioned in the tender notification and specification happens to be holiday due to unforeseen reasons, the same will be postponed to the next working day.
- 6 Last date for receipt of Tender Schedules. : 12 -12 -2023 3.00 PM
- 7 Date of Opening of Tenders. : 12 - 12 -2023 4.00 PM
8. Sample should be sent along with quotation.
9. The rate should be firm (i.e., item wise, unit rate)

10. An undertaking as in the annexure shall be given by the company/ firm /contractor along with tenders dislocating their relationship with the officers/ Directors of TSTRANSCO/ TSDISCOM's failing which the tender will be rejected. False information in the declaration will render the contract liable for termination as well as recovery of damages.

11. Tenders should be submitted in a sealed cover duly superscripting the following and the tenders shall be addressed to the Superintending Engineer / OMC Circle / Warangal

- a) Tender Enquiry Specification No :
- b) Name of Material :
- c). Payment of EMD i.e. D.D.No: and Date :
- d). Details of specification cost i.e. D.D.No: and Date:. And Amount :
- e) Tender is valid for (120) days from the date of opening:

The quotations received without proper superscription shall be liable for rejection & returned.

Yours faithfully.

Sd/-
SUPERINTENDING ENGINEER
OMC CIRCLE, WARANGAL.

To

Notice Board.

Copy Submitted to The Chief Engineer/Warangal Zone/Warangal. (*)

Copy Submitted to The Chief Engineer/Transmission/V.S/T.S.TRANSCO/Hyderabad. (*)

Copy Communicated to The Superintending Engineer/OMC/Khammam, (*)

Copy to Divisional Engineer / O&M –I &II / Warangal } to arrange to display on their
Copy to Divisional Engineer / MRT & Transformer / Warangal. } office Notice Boards

Copy to Executive Engineer / Construction/ Warangal

Copy to Accounts Officer/OMC Circle/Warangal for information

(*) with a request to arrange to display on their Office Notice Boards please.

TRANSMISSION CORPORATION OF TELANAGA LIMITED

SUMMARY SHEET

TENDER SPECIFICATION No.		:	SE/OMC/Wgl/Enquiry Sp.No. 24 /2023-24		
1	Name of the Material	:	Procurement of Printed Stationary Items in OMC Circle, Warangal		
2	Officer to whom the Tenders shall be submitted	:	SE/OMC/TSTRANSCO/WARANGAL		
3	Superscription on the Tender cover	:	a) Tender against Enquiry No.		
		:	b) Name of the material.		
		:	c). Payment of EMD i.e. D.D.No: and Date:.		
		:	d). Details of specification cost i.e. D.D.No: and Date:. And Amount :		
		:	e). Whether 120 days, validity offered	:	YES / NO
		:	f). Whether TSTRANSCO's terms of payment accepted.	:	YES / NO
		:	g). Whether the delivery is as per the delivery schedule indicated by the TSTRANSCO	:	YES / NO
4	Last Date & Time of receipt of tender	:	12 - 12 -2023 up to 03:00 PM		
5	Date & Time of opening of tender	:	12 - 12 -2023 at 04:00 PM		
6	Place of opening	:	O/o The Superintending Engineer/OMC Circle / Warangal		
7	EMD to be paid along with tender	:	2% of the value of the material by way of Demand Draft in favour of The Superintending Engineer, OMC CIRCLE, TSTRANSCO, Warangal payable at State Bank of Hyderabad , Hanamkonda branch.		
8	Security Deposit to be paid at the time of entering into agreement.	:	5% of the material value.		

**SIGNATURE OF THE TENDERER
WITH DATE & SEAL**

**Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE, WARANGAL.**

NORMAL TERMS AND CONDITIONS

1.PRICE : Prices should be firm in Indian Rupees. The basic price, taxes, duties forwarding, freight and insurance charges shall be clearly furnished as indicated in schedule of quantity and price in Form-III (B) enclosed, failing which the tender will be rejected.

2.LOSS OR DAMAGE: External damage or shortages that are prima facie results of rough handling in transit or due to defective packing will be intimated within a fortnight of the receipt of the material internal defects, damages or shortages of any internal parts which cannot ordinarily be detected on a superficial visual examination though due to bad handling in transit or defective packing to be intimated within 6 months from the date of receipt of these articles. In either case the damaged or defective materials should be replaced by you free of cost.

3. EARNEST MONEY DEPOSIT:- As earnest money equivalent to 2% must be paid into any schedule bank Demand Draft drawn in favour of Superintending Engineer/OMC Circle/Warangal, should be enclosed with the quotation. Quotations will not considered unless this deposit is paid. The tender covers without EMD payment superscription will be returned unopened. The demand draft for EMD shall be dated after the date of enquiry only. Request for exemption from payment of EMD will not be entertained in any case even though tenderers are registered with DGS & D and NSIC.

4. SECURITY DEPOSIT:- a) You have to furnish a security deposit equal to 5% of the contract value for proper fulfilment of the contract , which will include the guarantee period and completion of performance obligations including Warranty obligations. The performance Security will cover 60 days beyond the date of completion of performance obligations including Warranty obligations.

b) In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/replaced material will be extended to a further period of 18 months and the performance bank guarantee for proportionate value will be extended 60 days over and above the extended warranty period.

c) Security deposit shall be forfeited if the successful tenderer fails to fulfil the terms and conditions of the purchase order.

d) Security deposit shall be paid by crossed Demand Draft on any schedule bank drawn in favour of Superintending Engineer/OMC Circle/Warangal payable at State Bank of India, Hanamkonda Branch, Hanamkonda.

e) The EMD will be converted as Security Deposit for successful bidder.

5. TERMS OF PAYMENT:

a) 95 % of the price will be paid within 90 days time after receipt of the goods in good condition by TSTRANSCO by cheque duly certified by the consignee and on receipt of the supplier's invoice in duplicate along with Form13, and 5% will be retained towards performance security along with 5% security deposit.

b) The 10% amount retained towards performance security i.e. 5% Security Deposit and 5% Retention amount will be released after completion of performance guarantee period. No interest will be paid for above amounts.

c) Payment for the materials supplied will be made by crossed cheque on any schedule bank. If the contractor has received any excess payments by mistake or if any amounts are due to TSTRANSCO due to any other reason and it is not possible to recover such amounts under the contract, resulting out of this specification the TSTRANSCO reserves the right to collect the same from any other amounts or Bank Guarantees given by the supplier to the TSTRANSCO.

d) No interest will be payable in case the payment is delayed for whatever reason.

e) When the supplier does not at any time fulfill his obligation in replacing, rectifying etc., of the damaged/ defective materials in part or whole promptly to the satisfaction of the TSTRANSCO officers, the TSTRANSCO reserves the right not to accept the invoices against subsequent dispatches made by the supplier.

**SIGNATURE OF THE TENDERER
WITH DATE & SEAL**

**Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE, WARANGAL.**

- i. The TSTRANSCO prefers only acceptance of the terms of payment prescribed above. It is not binding on the part of the TSTRANSCO to accept any deviations from the specified terms of payment.
- ii. Railway/Lorry receipt when sent through Bank: Bank commission charges to be borne by the supplier. Payment of supplies will be made by cheque on the branches of the State Bank of India. Exchange commission for issue of bank drafts will be to the account of the supplier.

6.ACCEPTANCE : It is not binding on the purchaser to accept the lowest or any tender. The purchaser reserves the right to place orders with different tenderers. The purchaser also reserves the right to accept or reject any particular tender without any reasons therefore.

7.LEAFLETS & DESCRIPTIVE LITERATURE:- Full descriptive particulars and working drawings of the materials offered should accompany the tender. Information regarding the country of manufacture origin of materials used in the manufacturing of the articles should be furnished.

8.DELIVERY:- The period of delivery including commencement date of delivery and completion should be specified.

9. PENALTY:- In case of delay in delivery of materials the purchaser may at his option, impose a penalty for dilated supply @ ½% per week for the value of goods undelivered, subject to a maximum of **10%** of the value of the purchase order.

10. PERFORMANCE SECURITY :- The successful bidder shall furnish performance security equal to TEN percent (10%) of the value of Purchase Order to the purchaser for proper fulfilment of the contract, which will cover the performance guarantee period. The Security Deposit paid by the successful tender will be adjusted as performance security and balance will be retained from the bills submitted. The 5% Security Deposit and 5% retention amount held towards 10% performance security will be released after completion of performance guarantee period satisfactorily.

If the successful bidder fails to furnish the performance security as specified above, the contract is liable for cancellation and forfeiture of the bid security and also the contractor will be black listed. The performance security shall also be forfeited if the successful bidder fails to fulfil the terms of the contract.

11. OTHERS:- Telegraphic quotations will not be entertained under any circumstances. Clarifications, implications and or any other correspondence from tenderer subsequent to the opening of tender will not be entertained. The tenderers are advised to ensure that their tenders are sent in complete, shape at the first instance itself.

12. GUARANTEE:- The materials should be guaranteed by the tenderer for a period of 12 months from the date of utilization or 18 months from the date of receipt of the materials by the consignee whichever is earlier.

**SIGNATURE OF THE TENDERER
WITH DATE & SEAL**

**Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE,WARANGAL.**

GENERAL INSTRUCTIONS FOR SUBMITTING THE TENDERS

1. The following instructions may please be noted
 - a). The tender covers should properly sealed and sent by Registered post to avoid any misplacement in transit.
 - b). The Tenders have to quote for materials as per the technical specification enclosed.
 - c). The tender covers should be addressed to the Superintending Engineer/ OMC Circle / Warangal and should be delivered in receipt section in Circle Office, Warangal or sent by Registered post to the same address.
 - d). Tenders received after the due date and time will not be accepted.
 - e). For clearance of any doubts you are requested to refer this office during any working ay for clarification.
2. The Tender cover should be super scribed as Indicated below.
 - a) Tender against Enquiry No.
 - b). Name of the material.
 - c). Payment of EMD i.e. D.D.No: and Date:.
 - d). Details of specification cost i.e. D.D.No: and Date:. And Amount :
 - e). Whether 120 days, validity offered : **YES / NO**
 - f). Whether TSTRANSCO's terms of payment accepted. : **YES / NO**
 - g). Whether the delivery is as per the delivery schedule indicated by the TSTRANSCO : **YES / NO**

The tender covers not super scribed as indicated above are liable for rejection.

3. The tenders will be opened in the presence of such of the tenders or their authorized representative present at the time of opening.
4. TSTRANSCO reserves the right to accept or reject any or all of the tenders received without assigning any reasons therefore. The TSTRANSCO also reserves the right to split up the tender and place orders on more than one tender at its discretion.
5. If the date of opening of the tender happens to be a holiday for any unforeseen reason, the same will be opened on the immediate next working day at the same time.

Sd/-

SUPERINTENDING ENGINEER
OMC CIRCLE, WARANGAL.

ANNEXURE-I

**UNDERTAKING TO BE GIVEN BY THE COMPANY/PARTNERSHIP FIRM /
CONTRACTOR ALONGWITH THE TENDER:**

I,..... representing the company/partnership Firm/Contractor responding to the bid invitation by the TSTRANSCO/ TSSPDCL/TSNPDCL **Procurement of Printed Stationary Items in OMC Circle,Warangal** hereby sincerely and solemnly affirm and state as follows:-

(Strike out that which is not applicable)

a) that myself or any of the representatives of my company/firm do not have any relatives as defined in the appended Annexure-II in the TSTRANSCO/DISCOM.

(OR)

b) that the following officers/employees of the TSTRANSCO/DISCOM are related to me and to the representatives of my company/firm and their status in the TSTRANSCO / DISCOMS is as under

	Name of the Officer/Employee	Designation & Place of working	TSTRANSCO/ DISCOM	Relationship
1				
2				
3				
4				
5				

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of any of the above information found to be false or incorrect at a later date, the TSTRANSCO/DISCOM is entitled to terminate the contract/agreement entered into besides recovering damages as may be found necessary, with due notice.

CONTRACTOR

ANNEXURE – II

LIST OF RELATIVES :

- | | | | |
|----|-----------------------------------|----|--|
| 1 | Father | 14 | Daughter's Husband |
| 2 | Mother (including Step mother) | 15 | Daughter's Son |
| 3 | Son (including Step Son) | 16 | Daughter's Son's Wife |
| 4 | Son's Wife | 17 | Daughter's Daughter |
| 5 | Daughter(including Step Daughter) | 18 | Daughter's Daughter's Husband |
| 6 | Father's Father | 19 | Brother (including Step Brother) |
| 7 | Father's Mother | 20 | Brother's Wife |
| 8 | Mother's Mother | 21 | Sister (including Step Sister) |
| 9 | Mother's Father | 22 | Sister's Husband |
| 10 | Son's Son | 23 | Son's Wife's Father } (and their
siblings) |
| 11 | Son's Son's Wife | 24 | Son's Wife's Mother } (and their
siblings) |
| 12 | Son's Daughter | 25 | Daughter's Husband's } and their
Father } siblings) |
| 13 | Son's Daughter's Husband | 26 | Daughter's Husband's } and their
Mother } siblings) |

CONTRACTOR

FORM -III (A)

(To be filled in by the Tenderer)

- 1 Enquiry Dispatch No. :
- 2 Enquiry Specification No. :
- 3 Name of the Material :
- 4 State your vendor registration no. for this item. :
- 5 Quantity on enquiry :
- 6 Last date & time for submitting of tender :
- 7 Last date & time for opening of tender :
- 8 Details of EMD enclosed :
- 9 Are you prepared to furnish performance Bank
guarantee @ 10% if order is placed :
- 10 Cost of specifications whether remitted
(furnish details) :
- 11 Have you indicated monthly wise
delivery schedule :
- 12 State whether prices are firm :
- 13 Whether GST is included / excluded :
- 14 State whether TSTRANSCO terms of payment
are accepted. :
- 15 Quantity offered for supply :
- 16 State whether 120 days validity offered :
- 17 Whether sample is enclosed (if specified) :
- 18 Whether the material/equipment offered
conforms to the relevant TSTRANSCO ISS
specifications and drawings. :
- 19 Whether you had executed orders of the
TSTRANSCO previously for the items
Tendered now. Please give full details. :
- 20 Give similar details in respect of supplies made
to other State Electricity Boards :
- 21 Whether sales Tax clearance certificate is
enclosed. :
- 22 Whether Income Tax clearance certificate
enclosed :
- 23 Guarantee period :

**SIGNATURE OF THE TENDERER
WITH DATE & SEAL**

**Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE,WARANGAL.**

TRANSMISSION CORPORATION OF TELANGANA LIMITED
FORM-III (B)

ENQUIRY SPECIFICATION NO: 24/2023-24 of The Superintending Engineer, OMC Circle, TSTRANSCO, WARANGAL.

SL. No	Description of material	Qty. required	Qty. offered by the firm	Whether firm or variable	Ex. Works price		Forwarding	Freight	Insurance	GST	Total value per unit
					In figures	In words					
Procurement of Printed Stationary Items in OMC Circle, Warangal											
Procurement of Printed Stationary Items in OMC Circle, Warangal											
1	132 KV Log Registeters	115 Nos.		Firm / Variable							
2	220 KV Log Sheets	3000 Nos.		Firm / Variable							
3	L.C.Books	65 Nos.		Firm / Variable							
4	Registers (100 pages)	210 Nos.		Firm / Variable							
5	Registers (200 pages)	200 Nos.		Firm / Variable							
6	Registers (300 pages)	160 Nos.		Firm / Variable							
7	Inward Registers	20 Nos.		Firm / Variable							
8	Outward Registers	20 Nos.		Firm / Variable							
9	T Note Books	70 Nos.		Firm / Variable							
10	File Pads	500 Nos.		Firm / Variable							
11	File Folders	1000 Nos.		Firm / Variable							
12	Ground Patrolling Reports	70 Nos.		Firm / Variable							

13	Pre-monsoon inspection reports	70 Nos.		Firm / Variable							
14	Tower climbing patrolling reports	70 Nos.		Firm / Variable							
15	Envelopes (9x4)	2500 Nos.		Firm / Variable							
16	Envelopes (11x5)	2500 Nos.		Firm / Variable							
17	T&P Registers	30 Nos.		Firm / Variable							
18	PTR Maintenance Registers	60 Nos.		Firm / Variable							
19	M.Books	60 Nos.		Firm / Variable							

SIGNATURE OF THE TENDERER
WITH DATE & SEAL

Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE, WARANGAL

