

# TRANSMISSION CORPORATION OF TELANGANA LIMITED

(An ISO 9001:2008 Certified Company)

Corporate Training Institute :: GTS Colony::Hyderabad-45

website. tstransco.in CIN No :: U40102TG2014SGC094248

## TRANSMISSION CORPORATION OF TELANGANA LIMITED



## BID DOCUMENT

### Tender Specification No. 03 /2020-21

**Name of the work:** Providing of Comprehensive Annual Maintenance Contract (without Compressors) for 49 Nos. Split Air Conditioners located in CTI premises, Erragadda, for one year from 01.04.2021 to 31.03.2022.

**Last Date & Time of receipt of sealed Tenders :** upto 15.00Hrs. on 25.03.2021.

**Date & Time of opening of Tenders :** at 15.30 Hrs. on 25.03.2021.

**Sd/-**  
Superintending Engineer (CTI&Enqs.)  
CTI/TSTRANSCO/Hyderabad.



# TRANSMISSION CORPORATION OF TELANGANA LIMITED

**Corporate Training Institute:: GTS Colony::Hyderabad-45**

Website: [www.tstransco.in](http://www.tstransco.in) CIN No.U40102TG2014SGC94248

**TENDER SPECIFICATION NO: 03 / 2020-21 of SE (CTI & Enquiries), Dt: 24.02.2021.**

## SUMMARY

S. No.	Particulars	Description
1	<b>Name of the work</b>	Providing of Comprehensive Annual Maintenance Contract (without Compressors) for 49 Nos. Split Air Conditioners located in CTI premises, Erragadda, for one year from 01.04.2021 to 31.03.2022.
2	<b>Officer to whom the Tenders shall be submitted</b>	The Superintending Engineer (CTI & Enquiries), Corporate Training Institute, TSTRANSCO, GTS Colony, Erragadda, Hyderabad-500045.
3	<b>Superscription on the Tender Cover</b>	i) Specification No. ii) Name of Work. iii) Tender Opening date and time iv) Tender Cost details i.e., D.D. No., Dt. & Amount. v) Details of Bid Security (i.e.) D.D. No., Date and Amount. vi) TS TRANSCO payment terms accepted.
4	<b>Last date and time for receipt of sealed tenders</b>	<b>25 .03.2021 Up to 15.00 Hrs</b>
5	<b>Date &amp; Time of opening of sealed tenders</b>	<b>25.03.2021 At 15.30 Hrs</b>
6	<b>Place of opening</b>	The Superintending Engineer (CTI & Enquiries) Corporate Training Institute, TSTRANSCO, GTS Colony, Erragadda, Hyderabad -45.
7	<b>Specification Cost</b>	<b>Rs. 590/-</b> to be paid in the form of Demand Draft in favour of Senior Accounts Officer, TSTRANSCO, CTI, Hyderabad.
8	<b>Bid Security(EMD) to be paid along with Tender</b>	<b>Rs. 2,810/-</b> to be paid in the form of Demand Draft in favour of Senior Accounts Officer, TSTRANSCO, CTI, Hyderabad.
9	<b>Security Deposit to be paid before entering into Agreement</b>	An amount equal to 10% of the contract value.
10	<b>Bid validity</b>	90 Days

**Sd/-**

Superintending Engineer (CTI&Enqs.)  
CTI/TSTransco/Hyd.

## **TERMS AND CONDITIONS:**

### **1. NAME OF THE WORK:**

Providing **Comprehensive Annual Maintenance Contract (without Compressors)** of 49 Nos. (1.0Ton– 6 Nos., 1.5Ton – 43 Nos.) Split Air Conditioners located in CTI Complex, Erragadda, Hyderabad-45, for one year from 01.04.2021 to 31.03.2022 or as desired by TSTransco.

### **2. CLEARING OF DOUBTS:**

If the Tenderer has any doubt about the meaning of any portion of this specification, he should at once obtain the required clarifications information in writing from the Superintending Engineer/CTI & Enqs./CTI/TSTRANSCO, GTS Colony, Erragadda, Hyderabad – 500 045 from whom he has received the specification, before 15 days from the date of tender opening after which no correspondence will be entertained.

### **3. FILLING OF PRICE SCHEDULE:**

1. The price schedule enclosed will be filled properly and signed.
2. All the corrections in the schedule should be attested by the tenderer, failing which the tender will be rejected.
3. The tender will be rejected, if the schedule is not filled completely or not signed with company seal or signed without company seal.

### **4. VALIDITY OF TENDER:**

- a) Tender should be kept valid and open for acceptance for a period of 90 days counted from the date of opening of the Tenders. The period of validity cannot be counted from any due date other than the date of opening of Tenders. The tenderers will not be permitted to withdraw or vary their offers once made within 90 days from the date of opening of the Tenders and if they do so, the EMD will be forfeited.
- b) The Tenderer should clearly super scribed on the sealed tender envelope about the validity of Tender i.e. No. of days. Any offer giving a lesser period of validity other than 90 days is liable to be returned un-opened at the discretion of the TSTRANSCO.

### **5. THE SEALED TENDER MUST BE WITH THE FOLLOWING SUPERScription:**

- a. Specification No.
- b. Name of work.
- c. Details of Bid Security enclosed i.e., D.D.No., Date and amount.
- d. Tender opening date and time
- e. TS TRANSCO payment terms acceptance.
- f. Tender is valid for 90 days from the date of opening

The tenders without the above details on the envelope will be rejected.

The Tender Document duly completed in all respects shall be dropped in the “Tender Box” kept at the office of the **Superintending Engineer (CTI & Enquiries), Corporate Training Institute, TSTRANSCO, GTS Colony, Erragadda, Hyderabad - 500045.**

## **6. SCOPE OF WORK / SERVICES:**

The scope of service to be provided by the agency shall include, but not limited to the following:

**I. General Servicing:** To be done in the first week of every month or as desired by the officer in-charge:

- a. Overhauling and Servicing by cleaning the condenser cooling coil etc by blower/water and cleaning all parts, Filter cleaning and checking the defects and putting the machine in working condition on monthly basis.
- b. Providing top up gas whenever there is requirement.
- c. Flushing the line, leak testing, leak stopping, vacuuming, dehydration and Charging the gas in the refrigeration system

**II. Repairing / Replacement works under AMC shall cover the following parts under contract:**

- d. Thermostat, Relay, OLP, Fan motors, Timers, PCB, Heaters, Air Dampers, Temperature Sensors, evaporators, Condensers, Refrigerant charging, Driers, Capillary, Blowers, Fan Blade, Control box, Magnetron, Electrical switches, transformers(internal), Diodes, Capacitors, Wire harness, Wash & Spin motors, Gear box, Clutch assembly, Drum, Inner tub, Bellows, bearing & lip seal, Drain motor, Pump, Electrical valves, Buzzer, Suspension, Key Membrane, Remote PCB.
- e. The rectification of the equipment shall be taken up as and when it is found to be defective. The emergency break-down calls shall be attended as and when becomes necessary and rectify the unit within 12 hours time. There shall be no limit for such emergency break-down calls and no extra payment shall be made.
- f. In the event of major repairs necessitating removal of the said system or its part to the Contractor's Service Centre, the same will be collected by the Contractor at his own risk for cost till the system or its part/s is/are reinstalled at owner's premises after repairs in perfect working order.

## **7. PERIOD OF AMC:**

- 7.1. The period of AMC will be 12 months from the date of award of LOI or as desired by TSTransco. Further, the contract may be renewed with the same rate, terms & conditions for one more year, if the performance of the agency is found satisfactory.
- 7.2. The TSTRANSCO has the right to terminate the contract without assigning any reason when the contract is not required during the period of contract and no compensation will be paid for the balance period of contract. TSTRANSCO also reserves the right to extend the contract period by a month or two at the same rate and terms and conditions with a weekdays notice to the tenderer, by enhancing the value of the agreement entered on prorata basis. The contract will be liable for termination at any time during the period of contract and without liability of compensation for the balance period if the work is not carried out satisfactorily in accordance with the rules in vogue.
- 7.3. The Contractor has to handover all the equipment covered under AMC in healthy / working condition to the representative of TSTRANSCO, CTI, within one week after completion of the agreement. If failed to do so, the performance security will be forfeited and balance bills if any pending will not be allowed for arranging payments & deemed to be forfeited.

## **8. BID SECURITY:**

- a. Bid security of **Rs. 2,810/-** in the form of crossed Demand Draft on any schedule Bank drawn in favor of “**Senior Accounts Officer / CTI, TSTRANSCO, Hyderabad**” should be enclosed to the Tender.
- b. No exemption of Bid Security is permitted for any firms or any SSI Units.
- c. The bids received without enclosing DDs towards bid security will be rejected.
- d. Bids can also be rejected if the DDs amount enclosed is less than the prescribed EMD/ Bid Security amount.
- e. The Bid Security will be refunded in case of unsuccessful Tenderer after finalization of Tenders.
- f. The Bid Security will be adjusted towards Performance Security in case of the successful Tenderer.
- g. No interest will be paid on Bid Security.
- h. The Bid Security will be forfeited in the following cases.
  1. Tenderer failed to take up the work within stipulated time on receiving the Purchase Order.
  2. When the successful Tenderer does not accept the order after issue of Purchase Order.
  3. When the successful tenderer fails to furnish the performance security deposit.
  4. When the tenderer alters his prices or withdraws his offers during the validity period.

TSTRANSCO reserves the right to decide and award the work to other agency elsewhere in the exigency under (1) to (4).

## **9. PERFORMANCE SECURITY:**

The successful Tenderer have to pay Security Deposit @ 10% of the value of the contract by way of DD drawn in favour of SAO/CTI/TSTransco/Erragadda/Hyderabad. The Performance Security furnished shall be valid for a period of 3 months over and above the agreement period, which will not carry any interest. The performance Security Deposit shall be forfeited if the Tenderer does not fulfill the terms and conditions of the works contract.

## **10. ELIGIBILITY AND WORK AWARDING CRITERIA:**

- a) **The Bidders with Minimum 2 years experience in similar nature of works in State/ Central Govt. organizations or in private institutions are only eligible for participating in tender process. The bidder shall indicate the same in the Annexure-II and should enclose relevant documentary evidence, failing which their bid will be rejected.**
- b) The successful Bidder / Bidders whose bid has / have been determined to be substantially responsive will be awarded considering the experience and lowest quoted price.
- c) TSTRANSCO has got full powers to finalize the tenders and is not bound to accept the lowest tender. TSTRANSCO also reserves the right to cancel or reject all or any Tender(s) without assigning any reason and without being liable to refund the cost of Tender Specification there upon.
- d) Negotiations will be held if necessary.
- e) However it is not binding on the TSTRANCO to accept the lowest or any other bidder.

**11. DEVIATIONS FROM SPECIFICATION:**

No deviations from the terms and conditions are allowed. All Tenders shall strictly conform to the conditions notified. Any Tenders not strictly in conformity with the notified conditions are liable to be rejected.

**12. PRICES:**

The prices quoted under “Schedule of Material” are “Firm” in Rupees and inclusive of all taxes including the costs of all other necessary items not covered in the schedule of material for completing the above work.

**13. TAXES AND DUTIES:**

- a) The prices accepted are inclusive of all taxes. Any variation up or down in statutory levy or new levy introduced after opening of the Tender/after placing of the order under this specification shall be to the account of the TSTRANSCO during the contract period. In cases where delivery schedule is not adhered to by the Tenderer and there is upward variation/revision after the agreed delivery date, the Tender/Supplier shall bear the impact of such levies and if there is downward variation/ revision, TSTRANSCO shall be given credit to that extent.
- b) TSTRANSCO assumes full power to recover the statutory taxes and duties, if levied at a later date, either in full or in part from the securities provided by you against this order.

**14. PERIOD OF VALIDITY OF BIDS:**

Bids will remain valid for the period of ninety (90) days from the date of bid opening. A bid valid for less than 90 days period will be rejected.

**15. QUANTITY TO QUOTE:**

Tenderers would be required to quote the maintenance of the entire equipment mentioned in the Schedule of equipment to be maintained. The TSTRANSCO shall have the right to vary the ordered quantity at any time during the execution of the order with the same rates, terms & conditions of the agreement to be entered.

**16. AGREEMENT:**

Upon the successful Bidder's furnishing of the performance security, the Superintending Engineer (CTI & Enquiries)/ CTI/ TSTransco enters into an Agreement on Non-Judicial (Rs.100/-) stamped paper for the value specified by the Transmission Corporation of Telangana Limited with successful Bidder / Bidders.

**17. PAYMENT:**

- a) The 100% payment on quarterly basis will be made within reasonable time from the date of receipt of bills in triplicate along with the advance stamped receipt.
- b) Whenever it is found that the Tenderer has received any excess payment by mistake or if any amounts are due to TSTRANSCO due to any reason, and when it is not possible to recover such amounts, TSTRANSCO reserves the right to collect the same from any other amounts and Bank guarantee given by the Tenderer due or with the TSTRANSCO.
- c) All Statutory deductions towards Income Tax, TDS towards Service Agency & any other applicable taxes, etc. will be deducted from the bills.

**18. PENALTY:**

Any lapse in executing the agreed work will attract a will attract penalty @ 0.5% per week of delay or part thereof on the value of the undelivered/unexecuted portion, subject to maximum of 5% of the contract value, at the discretion of Engineer – in – charge and recoverable in the subsequent bills. If the period of the delay exceeds the specified maximum, the TSTRANSCO reserves the right to terminate the contract besides forfeiting the EMD available with department.

**19. LOSS OR DAMAGE:**

Any damage caused to any equipment/or items available at the office premises due to negligence of the contractor's works force, the same borne by the contractor. The amount so involved on this account shall be deducted from the monthly bill of the contractor.

**20. JURISDICTION:**

All and any disputes or differences arising out of or touching the agreement shall be decided only by courts or tribunals situated in Hyderabad / Secunderabad cities only. No suit or other legal proceedings shall be instituted elsewhere.

SIGNATURE OF THE TENDERER

NAME:  
(IN BLOCK LETTERS)

SEAL:

DATE:

**Sd/-**  
Superintending Engineer (CTI&Enqs.)  
CTI/TSTransco/Hyd.

## **ANNXURE- I**

PRICE SCHEDULE:					
Comprehensive AMC (without Compressors) of Split type Air Conditioners in CTI, Erragadda, Hyderabad -45					
S.No.	Description	HSN Code	Qty	Unit Rate/ Year (Rs.)	Total (Rs.)
1	a) Overhauling and Servicing by cleaning the condenser cooling coil etc by blower/water and cleaning all parts, Filter cleaning and checking the defects and putting the machine in working condition on monthly basis. b) Providing top up gas whenever there is requirement. c) Flushing the line, leak testing, leak stopping, vacuuming, dehydration and Charging the gas in the refrigeration system. d) Repairing works under AMC shall cover the following parts under contract. Thermostat, Relay, OLP, Fan motors, Timers, PCB, Heaters, Air Dampers, Temperature Sensors, evaporators, Condensers, Refrigerant charging, Driers, Capillary, Blowers, Fan Blade, Control box, Magnetron, Electrical switches, transformers(internal), Diodes, Capacitors, Wire harness, Wash & Spin motors, Gear box, Clutch assembly, Drum, Inner tub, Bellows, bearing & lip seal, Drain motor, Pump, Electrical valves, Buzzer, Suspension, Key Membrane, Remote PCB.	995469	(1.0 Ton) <b>6 Nos.</b> *		
			(1.5 Ton) <b>43 Nos.</b> *		
2	Sub Total Rs.				
3	GST @ 18%				
4	Total Amount Rs.				
Amount in Rupees .....					

**\* Actual quantities may vary and the payment will be arranged as per actual quantities.**

SIGNATURE OF THE TENDERER

NAME:  
(IN BLOCK LETTERS)

SEAL:

DATE:

**Sd/-**  
Superintending Engineer (CTI&Enqs.)  
CTI/TSTransco/Hyderabad.



### SCHEDULE-C

Sl. No.	Description of work	Name of the Institution/ Organisation	Experience *	
			From	To
1				
2				
3				
4				
5				

**\* Relevant documentary evidence must be enclosed without which the experience claimed will not be considered.**

**SIGNATURE OF THE TENDERER**

**NAME:  
(IN BLOCK LETTERS)**

**SEAL:**

**DATE:**

**Sd/-**  
Superintending Engineer (CTI&Enqs.)  
CTI/TSTransco/Hyderabad.